

# Sliding Into PowerPoint: Your Presentation Playground Summer 2026 Syllabus

**IN PERSON Monday**

**UNLV MAB2 10:45 to 12:15**

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## Course Description

This class will teach you how to create organized PowerPoint slides by adding text, images, videos, and simple graphics. Learn design tips for clarity and accessibility, and gain confidence delivering your message effectively with your slides

<b>Week</b>	<b>Topic</b>
<b>Week 1 / June 8</b>	Week 1 – Introduction to PowerPoint (Getting Comfortable)
<b>Week 2 / June 15</b>	Week2 – Creating Basic Slides
<b>Week 3 / June 22</b>	Week 3 – Adding Pictures, Audio and video
<b>Week 4 / June 29</b>	Week 4 – Slide Design and Readability and accessibility
<b>Week 5 / July 6</b>	Week 5 – Downloading Video, Video editing, close caption and Copyright rules
<b>Week 6 / July 13</b>	Week 6 – Building a Strong Presentation
<b>Week 7 / July 20</b>	Week 7 – Speaking and Confidence
<b>Week 8 / July 27</b>	Week 8 – Final Presentations

\*Content/order/classes subject to change if necessary.